



**Student Status Changes and Funding Implications**

Spring 2023 Update

# Agenda

- Definition of charges
- Graduation
- Withdrawal
- Not in residence
- Terminal Master's
- Leave of absence
- Internship
- Parental accommodation
- Academic probation
- Mid-semester departure
- Beyond years of funding
- 6<sup>th</sup> year tuition scholarship & COVID funding extensions
- Financial support letters
- Case studies

# Definition of Charges

## Tuition

- Years 1-3 full tuition
- Years 4 and up tuition remission rate
- **Non-waivable**

## Health fee

- Access to Student Health Center
- **Waivable** if student is not in residence

## Health/Dental insurance

- Blue Cross Blue Shield medical / Bright Smiles - dental
- Health policy runs 8/1-7/31, dental policy runs 7/1-6/30
- **Medical is waivable** for domestic students. All students can waive dental

## Recreation fee

- Access to campus rec centers
- Spring fee provides 1/1-6/30 access
- Fall fee provides 7/1-12/31 access
- **Waivable** if student is not in residence

## Student Services fee

- Funds various campus events through University Center Activities & Events
- **Non-waivable**

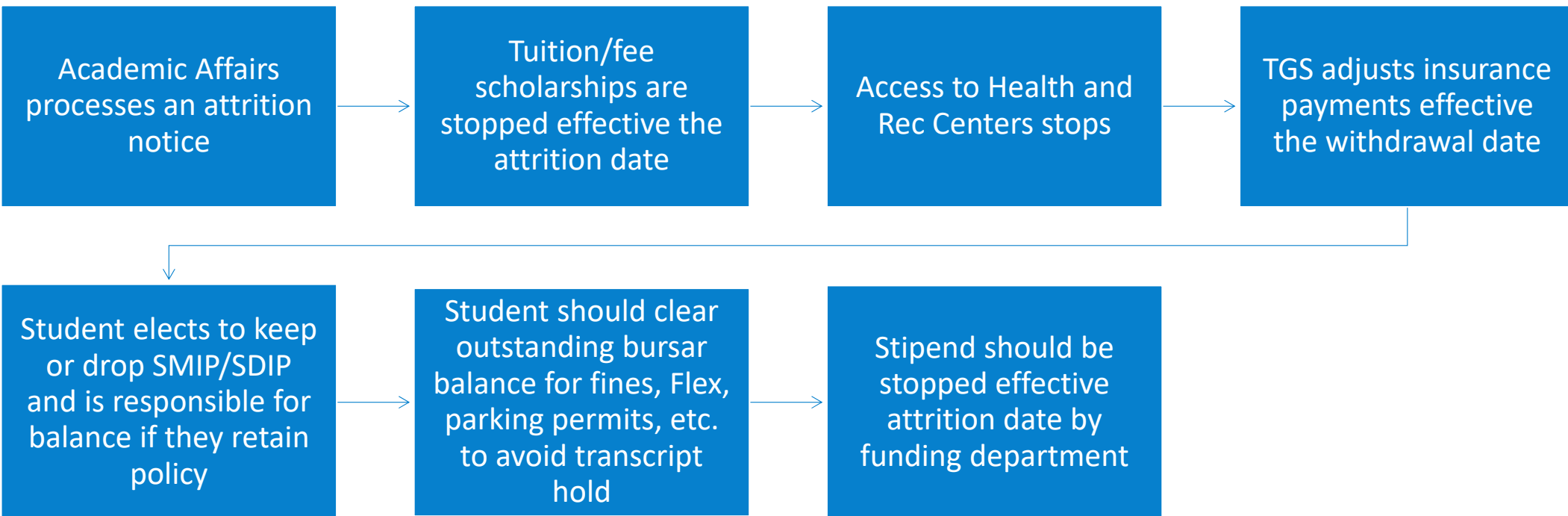
## Activity fee

- Funds student government and other student organizations.
- **Non-waivable**

# Graduation

Fall	Fall	Spring	Summer
<b>Duke Student Medical Insurance Plan (SMIP)</b>	<ul style="list-style-type: none"> <li>Financial support ends 12/31</li> <li>Students can opt out after 12/31</li> <li>Students can retain policy to 7/31</li> <li>Cannot extend past 7/31</li> </ul>	<ul style="list-style-type: none"> <li>No action required to continue policy to 7/31</li> <li>No additional charges above the annual premium</li> <li>Cannot extend past 7/31</li> </ul>	<ul style="list-style-type: none"> <li>Policy ends 7/31</li> <li>Extension to 8/31 upon request</li> <li>If TGS paid insurance that AY it will pay 1 month extension</li> <li>Cannot extend past 8/31</li> </ul>
<b>Duke Student Dental Insurance Plan (SDIP)</b>	<ul style="list-style-type: none"> <li>Financial support ends 12/31</li> <li>Students can not opt out after 12/31</li> <li>Students retain policy to 6/30</li> <li>Cannot extend past 6/30</li> </ul>	<ul style="list-style-type: none"> <li>No action required to continue policy to 6/30</li> <li>No additional charges above the annual premium</li> <li>Cannot extend past 6/30</li> </ul>	<ul style="list-style-type: none"> <li>Policy ends 6/30</li> <li>Cannot extend dental policy past 6/30</li> </ul>
<b>Health fee</b>	Access ends Friday before Christmas	Access ends Friday after graduation	Access ends 8/15
<b>Recreation fee</b>	Access ends 12/31	Access ends 6/30	<ul style="list-style-type: none"> <li>Access ends 6/30</li> <li>Student can purchase July-August extension from campus rec</li> </ul>

# Withdrawal



# Withdrawal

Tuition may be pro-rated, depending on withdrawal date

## Schedule of Withdrawal Adjustments\*

Undergraduate · Divinity · MBA · School of Nursing · School of the Environment · Physician's Assistant · Graduate Studies · Engineering Management · Law · Sanford School of Public Policy	
	Refund
Before classes begin	100%
During first or second week of classes	80%
During third, fourth, or fifth week of classes	60%
During sixth week of classes	20%
After sixth week of classes	0%

<https://finance.duke.edu/bursar/TuitionFees/FallSpringTuitionWD>



## Not in Residence

Health and rec fees can be waived

Department submits waiver request

Submit waiver request each semester

Insurance not effected by fee waiver

Adjust support in student funding tool (GSF)

Email [wavier-request@dm.duke.edu](mailto:wavier-request@dm.duke.edu)



# Terminal Master's

Department notifies The Graduate School

Academic Affairs changes academic plan

Can be funded at Ph.D. level one last semester

Support ends with graduation

No graduation? Master's funding model starts





# Leave of Absence

## Personal

- Entire semester
- No tuition, fees, stipend
- No facilities access
- Funding clock continues
- TGS supports insurance in years of funding

## Medical

- Entire semester
- No tuition, fees, stipend
- No facilities access
- Funding clock continues
- TGS support insurance in years of funding

# Leave of Absence

Graduate School Bulletin LOA Policy –

<https://gradschool.duke.edu/policies-forms/leave-absence/>

## Important Considerations

- Time limitations that pertain to the various degrees and requirements, and the completion of courses on which a grade of Incomplete (I) was earned, are not waived during leaves of absence, other than those of medical necessity and as approved by the academic dean.
- Students contemplating leaves of absence should be aware that, for financial purposes, all guarantees of financial support are calculated from the date of initial matriculation. For example, if a graduate program has stated that a student will be supported through the fifth year of graduate study and the student subsequently takes a leave of absence for one of those years, the student would forfeit a year of institutional support. Departments and programs are encouraged, but not required, to offer a deferral of funding to a subsequent term in the case of medical leaves of absence.
- Foreign students on visas should consult Duke Visa Services for the implications of a leave of absence on their legal status in this country.

# Internship

- Foreign nationals register during internship
- Domestics may not need to register, consult grad program
- Internship tuition in AY 22-23 is \$1733
- Student may self-fund or department may pay tuition charge
- Health fee is not automatically applied to internship
- Internship can start or end during a semester

# Parental Accommodation



- Stipend continues during accommodation period
- Funding source can change
- If external sponsor does not support accommodation department provides support
- Suspension of academic and training expectations
- Does not ensure support for students not already supported
- Departments have flexibility in accommodation arrangement

# Preliminary Exams & Academic Probation

Academic Good Standing	Required for Graduate School Fellowships
Preliminary exam pass	Not required for all TGS competitive fellowships
Preliminary exam pass	Not required at time of <b><u>application</u></b> for TGS competitive fellowships
Preliminary exam pass	Required for some TGS fellowships by <b><u>award start</u></b>
Preliminary exam pass	Required at time of <b><u>application</u></b> for Conference Travel Award
Academic reports	Run regularly to ensure ineligible students do not receive restricted awards



## Mid-semester Departure When Graduating

Early termination of stipend allowed

Program can also fund to end of semester

Tuition and fee charges not pro-rated

Tuition and fee payments may be adjusted

Access to facilities can continue

Does not apply to withdrawn students



# Beyond Years of Funding

Five years tuition, fees & stipend support

Six years health and dental insurance support

Counted from initial date of matriculation

LOA does not stop years of funding clock

Support is not “banked” by schools

Department may elect to provide support





# 6<sup>th</sup> Year Tuition Scholarship

## Eligibility

- Six years since date of initial matriculation
- Do not have tuition support for year 6
- Good academic standing
- Passed preliminary examination

## Application

- Applied for award that would have provided year 6 tuition
- Provide documentation of application and denial of tuition award
- Submit narrative of tuition need, academic plans, and degree completion timeline

# COVID Funding Extensions

## Eligibility

- Six or seven years since date of initial matriculation
- Do not have stipend support for year 6 or tuition/fee support for year 7
- Good academic standing
- Passed preliminary examination

## Application

- Complete application form provided on TGS website, depending on school
- Faculty advisor provides attestation of COVID impact on degree progress
- Submit explanation of COVID delays on degree progress

## Departmental Financial Support Letter – AKA Reappointment Letter

Who gets a financial support letter?

- All students in years 2 and up in the Ph.D. program

Do self-paying students get a financial support letter?

- Yes, to ensure funding, or lack thereof, for upcoming year is clear

Is there a template available?

- TGS provides templates for TA, RA, and fellowship letters, but template is not required

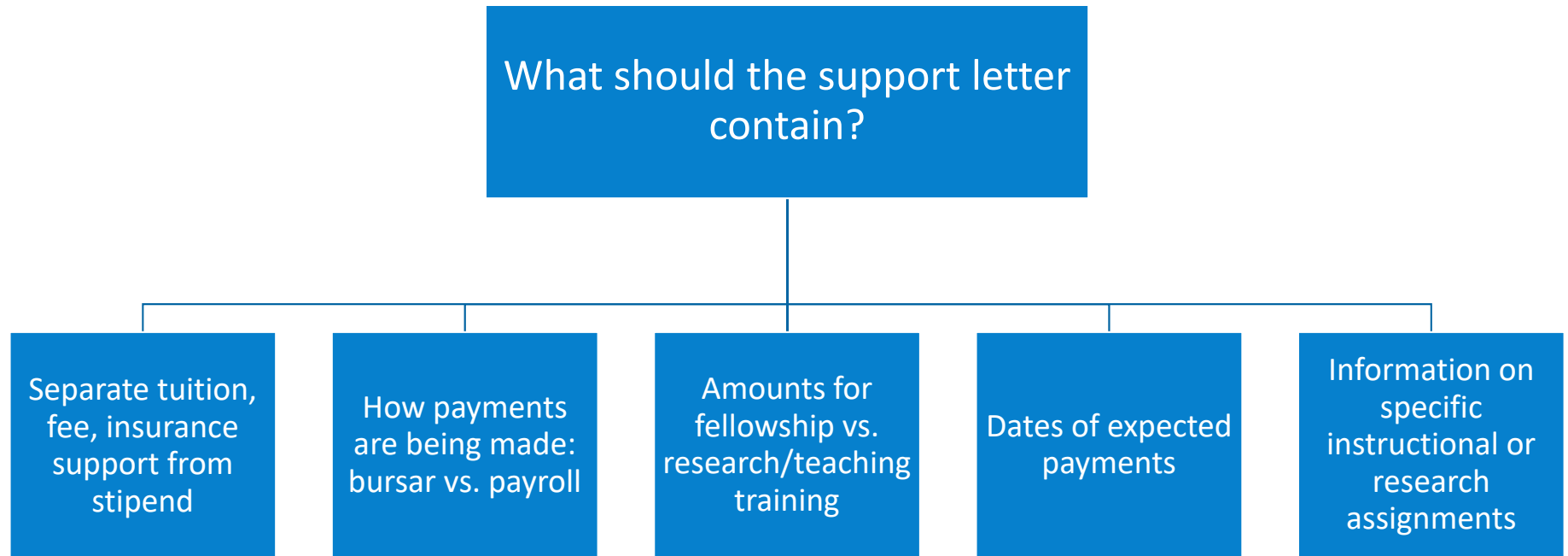
What if they have a TGS award letter?

- Department can choose to let the TGS award letter be the financial support letter

Why do 1<sup>st</sup> years not get a departmental financial support letter?

- Admissions Financial Aid Notification

# Departmental Financial Support Letter



# Case Study #1

Martin is a fourth year doctoral student in Cell Biology, and next year is going to be challenging because he's defending and working out of state for a biotech company. He's going to be employed full-time; therefore, his advisor said they will not fund the student next year.

Martin wants to know how much in tuition and fees he may be responsible for if he doesn't defend until spring semester.

His employer's insurance policy is comparable to Duke's, so he'd also like to know what his insurance options are, so he can weigh which policy he'll take.

# Case Study #1

Relevant policies to consider:

- Years of funding – student will be a 5<sup>th</sup> year
- Program provides tuition/fee support
- Not in Residence – some fees can be waived
- Health insurance – provided by TGS
- Spring graduation provides insurance coverage through 7/31
- Waiving insurance gives student waiver incentive payment

## Case Study #2

Ellie is a 3<sup>rd</sup> year student in Psychology and she's a bit stressed out, but also excited, about a recent development. She's pregnant! However, due to a previously existing medical condition, she's concerned about staying fully engaged in the program during a potentially high-risk pregnancy. While her partner works, it's not a lot of money, so she's trying to figure out what her financial options are for the upcoming semester.

She wants to know what would happen if she took a leave of absence in fall semester versus parental accommodation for the last part of her pregnancy.

When would she have to stop RAing, what would happen to her monthly stipend, can she use the Student Health Center, and will she get to keep her insurance?



# Case Study #2

Relevant policies to consider:

- Leave of Absence
  - Full semester
  - No tuition or fee charges – no rec or health center access
  - No stipend
  - LOA provides insurance support years 1-6
- Parental Accommodation
  - Partial semester
  - Tuition and fees charges – rec and health center access
  - Stipend
  - Suspension of academic and training expectations

## Case Study #3

Armand is a 6<sup>th</sup> year in Classical Studies who is graduating in September at the end of summer semester, so he's registered for summer semester. His department isn't funding him in summer so he's TAing both sessions of summer school. Armand went to the gym right after July 4<sup>th</sup> and couldn't get in. On August 5 he went to go see an off-campus doctor but was told his insurance policy isn't active, so he went to Student Health and they were able to see him, no problem.

He's pretty confused because he's a TA for the summer school, getting paid, and he's registered for summer. Why is Armand having trouble using some campus facilities and benefits, but not others?

# Case Study #3

Relevant policies to consider:

- Summer graduate – no fall rec fee to give access past 6/30
- Health center – charge on bursar account, access until 8/15
- Health insurance
  - Academic year policy ends 7/31
  - One month extension to 8/31 available but not requested

# Contact Information

- **General questions**
- Iryna Merenbloom, 681-1555
- Caroline Morris, 684-4665
- [gssfadmin@duke.edu](mailto:gssfadmin@duke.edu) or [grad-finaid@duke.edu](mailto:grad-finaid@duke.edu)
  
- **External fellowships and Loans**
- Dan Heflin, 681-3247
  
- **Conference Travel. Recruitment**
- Natalia Provorov, 681-1552



**DUKE**  
THE GRADUATE SCHOOL