

CCT Portfolio Rubric		Exceptional	Meets standard	Below standard
1. Contact & personal information		Complete, up to date and appropriate information provided. Additional materials, professional statements (e.g., research, diversity) also included.	Complete, up to date and appropriate information provided	Incomplete, inappropriate or unprofessional information provided
2. Current CV		Complete, up to date embedded pdf that demonstrates command of principles of graphic design	Complete, up to date CV provided in html or pdf format	Incomplete and/or inappropriate format (e.g., Word document)
3. Teaching statement	a. Discipline <i>What do you teach? What is your field/ subfield?</i>	Specific content detail, possible courses you can teach and other information are provided sufficient to inform a layperson what exactly you teach	Adequate detail is provided sufficient to inform a layperson what subject(s) you teach	There is not enough information to adequately describe what you teach
	b. Experience <i>What roles have you had in teaching college classes? What levels, class size, types of student and settings?</i>	Specific courses and responsibilities are described and provided as context for discussion of other parts of the statement	A list of courses is provided and referred to to contextualize other parts of the teaching statement	Specific courses are not provided as a context for the teaching statement
	c. Student learning <i>How do your students learn, and how do you assess it?</i>	The statement focuses primarily how students learn & how you assess this, and it draws on theories of learning. A range of concrete examples of what this looks like in your classroom are provided	Statement includes a discussion of how students learn and how learning is assessed; example materials and activities are provided	Statement does not address learning or assessment and/or deals primarily with teacher behaviors
	d. Your development <i>Where are you in your development as a teacher, and how will you continue to develop?</i>	Future goals, including an ongoing reflective teaching practice, are presented with connections to current practice	A brief description of personal development is provided that includes connections to current practice	No discussion of personal development
	e. Supporting materials <i>Provide hyperlinks to example teaching documents that you created throughout the statement to support and illustrate your statement.</i>	Supporting materials, including at least four items representing original work in a wide variety of media collected over time to support teaching statement claims are hyperlinked directly from the text of the statement	There are hyperlinks to a few supporting materials (original work) from the text of the teaching statement	There are no hyperlinks to and/or no supporting materials representing original associated with the teaching statement
	f. Format & mechanics <ul style="list-style-type: none"> • <i>Suggested length: 1000±200 words</i> • <i>Working hyperlinks to materials</i> • <i>No grammar issues</i> 	Appropriate length, html or embedded pdf format with working hyperlinks to supporting materials, no grammatical or mechanical issues	Appropriate length and/or only a link to a pdf and/or a few minor grammatical issues	Extremely short and generic and/or suggestive of work done in haste and/or numerous grammatical issues