



# COVID-19 Funding Extension Departmental Approval Form

**(Only use this form if you are in a PhD program in the Trinity College of Arts and Sciences)**

Ph.D. students whose progress toward degree has been significantly delayed by the COVID-19 pandemic can apply for extensions to their funding on a semester basis ([details and application instructions](#)).

To apply, you should fill out this form and append any supporting documentation, submit it via The Graduate School's [fellowship portal](#), and ask your adviser to send a separate statement in support of your application, confirming your circumstances and its impact on your progress. When you submit the form in the portal, you will be asked to send a request to your adviser for the statement of support. Your adviser will then receive an email with instructions.

The application will be reviewed by a committee in Trinity consisting of three divisional deans and the Dean of Graduate Education. The committee may request additional information. Trinity should retain a copy of the completed form.

## DESCRIPTION OF COVID-RELATED DELAY (To be completed by Ph.D. student)

Student's Name: \_\_\_\_\_ Program: \_\_\_\_\_

### I am applying for:

- Stipend extension for 6th-year Ph.D. students
- Tuition-and-fees scholarship for 7th-year Ph.D. students

The term I'm applying for (e.g., Fall or Spring): \_\_\_\_\_

A brief, clear description of how COVID-19 significantly delayed your progress to degree:

**To be completed by DGS and Faculty Advisor, confirming departmental level of support, if any, for the semester for which the student is applying for the COVID Funding Extension.**

<b>Tuition</b>		<b>DGS Signature</b> _____  <b>Faculty Advisor Signature</b> _____
<b>Fees</b>		
<b>Stipend</b>		

### To be completed by a member of the Trinity review committee

On behalf of the review committee in the Trinity College of Arts and Sciences, I verify that the information above is accurate, that the delays were documented in the student's annual reports, and that the committee has approved the student's request for the funding extension specified above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_